

**Minutes of the meeting of Minterne Magna Parish Council held on Wednesday May 17th 2023
at Minterne House following the Annual Parish meeting held at 7.30pm.**

Present: The Lord Digby, Chairman (part), Mrs. C. Howard – Johnston, Mr. C. Saunders, Mr. G. Stevenson, Mr. Paul Stanzl, Mr. S. Tite, and the Clerk, Mr. P. Horsington.
One member of the public attended.

1. Apologies

Apologies were received from, Mr. P. Goodfellow, Mrs. J. Haynes, Dorset Councillor & PCSO S. Pilcher
In the absence of Lord Digby, at the beginning of the meeting,, it was agreed to propose that
Mrs. Howard – Johnston continue as Chair, from the Annual Parish meeting held previously.

2. Election of Chairman

On the proposition of Mr. Stanzl, seconded by Mr. Saunders, it was unanimously agreed that Lord Digby continue as Chairman. Lord Digby signed his Acceptance of Office of Chairman later in the meeting.

3. Election of Officers

The Council agreed the following nominations -

Vice- Chairman	Mr. Goodfellow
Finance	Lord Digby
Highways	Mr. Stanzl & Mr. Tite
Rights of Way & Tree matters	All members
Internal Auditor	Mrs. H. Smith at present -may need a new appointment

4. Minutes

The minutes of the meeting held on Wednesday January 18th 2023, having been circulated, were signed as correct.

5. Declarations of Interest

There were no Declarations of Interest.

6. Open Session - Police & Community Matters, Dorset Councillor's report

In the absence of PCSO S. Pilcher, her crime reports were noted. These had been circulated.
In the absence of Mrs. Haynes, her monthly reports, having been circulated, were noted.
It was reported that Mr. C. Loder MP had been unable to attend.
It was noted that the Boundary Commission are due to report by November 2023.

7. To sign Annual Governance Statement

Lord Digby, arrived, took the Chair and thanked Mrs. Howard – Johnston for Chairing both the Annual Parish meeting and part of the Parish Council meeting.

Lord Digby read & signed the Annual Governance Statement.

8. Financial matters

The Council noted that the account balance at 31/03/23 was £8,133.16p.

It was noted that at 28/04/23 with the Precept of £1,700 received, the balance was £9,833.16.

Receipts – £1,700 Precept.

Payments made – £500 Clerk's expenses, £510 Dorset Highways, £182 Vision ICT Ltd,
& £317.48 BHIB annual insurances

These payments were approved & the cheques signed.

Lord Digby presented the annual accounts which showed a surplus of £1,423 for the year ending March 31st 2023. On the proposition of Mrs. Howard -Johnston, seconded by Mr. Stevenson, the Council formally adopted the accounts. These will be given to the Internal auditor for inspection.

The Chairman signed the relevant documents, with these to be sent for inspection, to the External Auditors BDO LLP, Southampton. The Notice of Public Rights & Publication were approved.

The Council having received the report from Mr. Stanzl reference the SID cost and for the posts needed, agreed to approve, subject to full consultation & agreement of the Chairman, that £5,500 can be spent on the provision of the SID.

9. Planning matters

The Council noted there was no decision on application WD/D/19/002556 at the building known as Manor Farm Barn, Sandy Lane, Minterne Magna for the conversion and alteration to 1 No. dwelling to include removal of lean to extension & erect single storey extension.

The Council noted that application P/FUL/2022/00455 Forest View Farm, Tiley, Middlemarsh for erection of agricultural building and Associated works had been granted.

The Council noted that there was no decision on application P/CLP/2022/07954 Lyons Gate Caravan Park, Lyons Gate for use of land for the siting of 40 no. caravans for human habitation – Certificate of Lawful Use and agreed as this was not a planning application, to make no comment.

The Council noted that there was no decision on application P/FUL/2022/07781 at the Old Sawmills, Tiley Knap, Middlemarsh to extend existing car park (retain works already carried out).

10. Highway issues

Mr. Stanzl updated the Council on the SID provision, stating that Highways insist there is parking by the SID sites to manage the device and three sites are suitable in Middlemarsh. The installation of each post is £400 each. Two sites have been agreed, but the third one, towards at Thorn Knap, Middlemarsh is being opposed by the son of the person dwelling there. After some considerable discussion, it was agreed to amend a draft letter written by Mr. Stanzl, which was to have been sent to the resident, from the Council, with the Chairman & Clerk agreeing its content, before being sent by the Clerk. The Council noted the agreed maximum amount of expenditure of £5,500 on this project agreed earlier.

The Council agreed that the clearing of the triangle at the junction of the C.12 with the A.352 at Middlemarsh, is a great improvement, with Lord Digby stating that some more clearing will be done within the site, when feasible.

11. Rights of Way

Mrs. Howard-Johnston stated that there were no issues to report.

12. Flooding issues

It was noted that there had been no major flooding issues within the Parish.

13. Correspondence

None were received.

14. Items for report, or for the agenda of the next meeting

Mr. Stevenson reported that Middlemarsh now has full Fibre Broadband.

15. To confirm the date of the next meeting

The date of the next meeting was arranged for Wednesday September 20th 2023 at 7.30pm.

There being no further business; the Chairman thanked all present for their attendance, and declared the meeting closed at 8.50pm.

Signed.

Date.

